

Date: 26/08/2023

To,
The Principal,
Padmabhushan Vasantodada Patil Mahavidyalaya,
Kavathe Mahankal,

Subject: About Stock Verification Report.

Respected Sir,

I am pleased to submit the stock verification report for the library, conducted from June 2023 to August 2023. Despite keeping the library operational, the stock verification process has been successfully completed within the specified timeframe. The report encompasses various categories of books, including books, textbooks, and pure reference books, as well as books issued to students, faculty, college staff, CHB staff, and community readers. The following details provide a comprehensive overview of the stock verification findings:

Summary of Stock Verification:

Sr. No.	Details	Total
1.	Books Available in the Library	41589
2.	Issued books to students	4744
3.	Issued books to faculty, CHB, community readers, etc.	1591
4.	Lost and Fine Collected Books	16
5.	Books Weed Out, Not Traced, Lost, and Fine Collected	37198
6.	*Books Not Found During Stock Verification	12
Total	Total Books	85150


Evaluation and Interpretation:

During the stock verification process, it was noted that 12 books were not found. As per the Finance Rule of 2017, Chapter VII, Rule 2115(ii), which pertains to the circulation and consultation of 1000 books, a reasonable loss of 5 books is acceptable. Therefore, considering the total of 21318 books handled from the Annual Report of Year 2022-23, the calculated reasonable loss comes out to be $(21318 / 1000) * 5 = 106.59$ books.

It is noteworthy that the number of books not found during the stock verification process (12) is less than the calculated reasonable loss (106.59), thus falling within the acceptable range of reasonable loss. Based on the analysis of the stock verification process and the comparison with the reasonable loss calculation, it can be concluded that the stock verification has been diligently carried out and the discrepancies found are within acceptable limits. The library's operations have remained uninterrupted throughout the verification process.

Please accept the detailed Verification report.

Thanking you.



-PRINCIPAL

Padmabhushan Vasantodada Patil
Mahavidyalaya, K. Mahankal, Dist. Sangli

Yours Sincerely,



LIBRARIAN

P.V.P.College
K.Mahankal Dist-Sangli

Inc.:

1. General Finance rule.
2. Library Annual Report

दि. २६/०८/२०२३

प्रति
मा. प्राचार्य
पी.व्ही.पी. महाविद्यालय,
कवठेमहांकाळ

विषय : ग्रंथालयाचा परिगणना अहवाल स्विकारणेबाबत...

महोदय,

महाविद्यालयाच्या ग्रंथालयत ऑगस्ट - २०२३ अखेर असलेल्या सर्व पुस्तके, संदर्भग्रंथे इत्यादींचे परिगणन पूर्ण केले असून त्याबाबतचा एकत्रित परिगणन अहवाल खालीलप्रमाणे सादर करित आहे.

अ.क्र.	तपशिल	एकूण
१	ग्रंथालयामध्ये उपलब्ध असणारी पुस्तके	४१५८९
२	विद्यार्थ्यांकडून येणे असणारी पुस्तके	४७४४
३	कर्मचा-यांकडून (शिक्षक, शिक्षकेत्तर, सीएचबी व इतर वाचक) यांचेकडून येणे असणारी पुस्तके	१५९१
४	संस्थेच्या मान्यतेनंतर रद्दबातल केलेली पुस्तके (२०१४ व २०२०)	३७१९८
५	हरवलेली व दंडाद्वारे जमा झालेली पुस्तके	१६
६	*परिगणनामध्ये न सापडलेली पुस्तके	१२
	एकूण	८५१५०

*परिगणनामध्ये न सापडलेली पुस्तके : ग्रंथालय परिगणन नियम (Finance Rule 2017, Chap.VII, Rule 215 (ii)) अन्वये 'एका वर्षात देवघेव व हाताळणीमध्ये प्रति हजारी पाच पुस्तके गहाळ झाल्यास ती Reasonable Loss समजणेत यावीत' असे नमूद असल्याप्रमाणे ग्रंथालयाच्या सन २०२२-२३ पर्यंतच्या वार्षिक अहवालानुसार एकूण २१३१८ पुस्तकांचे देवघेव व हाताळणी झालेली आहे. सबब, $(२१३१८/१०००) \times ५ = १०६.५९$ नुसार वरील तक्त्यात *परिगणनामध्ये न सापडलेली पुस्तकांची संख्या ही कमी आहे. तरी सदरचा परिगणना अहवाल स्वीकारावा, ही विनंती.

प्राचार्य

पद्मभूषण वसंतरावदादा पाटील महाविद्यालय
कवठेमहांकाळ, जि.सांगली

आपला विश्वासू,

LIBRARIAN
(श्री. महेश मोरुती कांबळे)
P.V.P.College
K.MahankalDist-Sangli

सोबत -

- १) जनरल फायनान्स रूलची छायाप्रत
- २) वार्षिक अहवाल